

[Department Logo]

To: Law Enforcement Personnel
From: Executive Director
Date: March 25, 2020
Re: Authorization to Travel for Work

The employee in possession of this memorandum and a state identification card, has been determined by the Department of _____ to be providing essential and/or critical government services required for the public health and safety, or critical government services.

This employee may need to travel to perform their work for the State of Colorado. As such, this employee is considered exempt from travel restrictions and curfews.

This exemption is in place from the date of this memorandum through April 11, 2020.

Should you have any questions or concerns regarding this letter, please contact the following:

Name:
Position:
Phone:
Email: