



Program Overview

The program, open to all identified military spouses working for state government agencies in NASPE member states, activates when a military spouse/state employee who receives notification of a Permanent Change of Station (PCS) for their spouse contacts a designated NASPE representative in their home state (i.e., the state from which the spouse is moving). The program delivers career services products such as resume building, skills translation, informal contacts, etc. in support of military spouse re-employment.

Home state is responsible to:

- Conduct an intake meeting with transitioning military spouse to help with resume, interview skills and identify jobs of interest/skill match
- Make initial contact with receiving state point of contact to share name, resume and contact information of transitioning military spouse

Receiving state is responsible to:

- Conduct initial meeting with transitioning military spouse to review resume and identify how their skillset translates into their state's classification system
- Make connections for informal interviews with specific hiring managers that can explain jobs related to the military spouse's background
- Any other support that would help the military spouse navigate their state's recruitment process

All participating NASPE states are responsible to:

- Create a website that explains the intent and services of the program
- Identify at least one HR professional to provide support for the program (can be other duties as assigned) and send up-to-date contact information to NASPE
- Communicate program offerings to the military spouse community

NASPE is responsible to:

- Provide central guidance and best practices for participating states
- Maintain central database of program usage for annual report out