

The background of the entire page is a rich, deep red color with a subtle, vertical pleated texture, resembling a stage curtain. The lighting is slightly brighter in the center, creating a sense of depth and focus on the text.

the
NASPEs

NASPE Eugene H. Rooney, Jr. Award

and

NASPE Communication Awards

Call for Nominations

The National Association of State Personnel Executives is proud to present The NASPEs, an Annual Awards Program designed to recognize great accomplishments of state human resource management personnel. This prestigious program includes two separate awards: The **NASPE Eugene H. Rooney, Jr. Award** and **NASPE Communication Awards**. Both highlight the innovative practices leadership engages within human resources either with an individual's lead or with a cutting-edge program. The NASPEs winners are recognized during the NASPE Annual Meeting that occurs each summer.

Eligibility

Nominations from dues-paying states are considered for eligibility. Nominated leaders and programs should have a positive effect on the administration of state human resource programs. A state's central human resource department or line agency human resource operations may administer nominated programs. Programs and projects must have been operational for at least six months and must be transferable to other states. Selection criteria are based on the questions asked on the award application. Included in this packet are the specific criteria for each award and their categories. **Nominations are encouraged in all areas of human resource management administration, but not limited to:**

- Assessment/Selection
- Benefits
- Classification
- Compensation
- Employee Assistance Counseling
- Equal Employment Opportunities/
Affirmative Action
- Grievances & Appeals
- Information Systems
- Payroll
- Performance Evaluation
- Recognition
- Recruitment
- Training & Development
- Worksite Health Promotions/Wellness

All Submissions Must:

- Meet all eligibility.
- Meet deadline requirements stated on the NASPE website.
- Be entered in the correct category and be correctly identified.
- Include a complete nomination packet.
- Conform to all copyright laws.

Visit the NASPE website, www.naspe.net, for submission deadlines and links to previous award-winning submissions and contact information.



Eugene H. Rooney, Jr. Award Nomination

The **NASPE Eugene H. Rooney, Jr. Award** was established in memory of Eugene H. Rooney, Jr. who served as NASPE President at a time of great growth for the organization. The program recognizes innovative state human resource management practices that ensure access and equity while enhancing productivity and service delivery. It also recognizes individuals who exemplify the character, qualities and influence that Rooney had on state personnel administration.

NASPE presents an award to one program and one individual during the NASPE Annual Meeting. An Award of Merit also will be presented to one other program. The winning program and leadership winners will each receive a complimentary meeting registration and plaque. The winning program also will be invited to make a presentation at the annual meeting. In addition, award recipients will be publicized in press releases, letters to governors, and policymakers, and shared with state's personnel office. All nominated programs will be listed on NASPE's website at www.naspe.net.

Leadership in State Human Resource Management

Please include the following information in the electronic nomination: Nominee, Title, State, Agency, Telephone, Fax, E-mail, and brief biography (one paragraph in length). Also include the following: Nominator's Name, Title, State, Agency, Address, Telephone, Fax, and E-mail.

Format & Criteria

Provide a narrative answer for each of the following questions. You are limited to four-pages (based on regular 8 1/2 x 11 inch paper double-spaced in 12-point font). Also, provide one letter endorsing the nominee's achievement. Do not send supporting documentation.

1. Describe how the nominee has demonstrated leadership by participating on major state government committees, task forces and/or special projects related to state human resource management.
2. Describe how the nominee has demonstrated exceptional leadership in the field of human resource management beyond your state human resources organization.
3. Describe the nominee's leadership and/or management skills in implementing human resource management programs.
4. Describe how the nominee has demonstrated leadership within the NASPE organization in support of NASPE's mission to share information on human resource issues so that members can better achieve their state's mission and business objectives. Include evidence of local or national acclaim in the field and influence on other states' personnel executives.
5. Describe any relevant state human resource management programs or initiatives that were successful because of the nominee's involvement.

Innovative State Human Resource Management Program

Please include the following information in the electronic nomination: Program Title, State, Contact Person, Title, Agency, Mailing Address, Telephone, Fax, and E-mail.

Format & Criteria

Please attach a one-page summary of the program and prepare a narrative answer for the questions listed below. Do not send supporting documentation. Provide a narrative answer for each of the following questions. You are limited to four pages (based on regular 8 1/2 x 11 inch paper double-spaced in 12-point font) in addition to a brief program summary, not to exceed one-page. The four-page limit does not include the one-page summary.

1. Please provide a brief description of this program.
2. How long has this program been operational (month and year)?
3. Why was this program created? (What problem[s] or issues does it address?)
4. Why is this program a new and creative method?
5. What was the program's start up costs? (Provide detailed information about specific purchases for this program, staffing needs and other expenditures, as well as existing materials, technology and staff already in place.)
6. What are the program's operational costs?
7. How is this program funded?
8. Did this program originate in your state?
9. Are you aware of similar programs in other states? If yes, how does this program differ?
10. How do you measure the success of this program?
11. How has the program grown and/or changed since its inception?



Communication Awards Nomination

The **NASPE Communication Awards** highlights states' communication efforts and recognizes best practice communication strategies. One winner and an Award of Merit will be recognized in each of the three categories at the NASPE Annual Meeting. Each category award winner will be invited to share an exhibit table during the meeting. In addition, award recipients will be publicized in press releases, letters to governors and policymakers, and shared with the state's personnel office. All submissions will be listed on NASPE's website at www.naspe.net.

Submission Categories

Print:

1. Annual Report
2. Any Formal HR Report
3. Workforce Plan
4. Poster
5. Newsletter
6. Brochure

Electronic:

1. Web site
2. Online newsletter
3. Online recruiting for state jobs

Audio/Video:

1. Public service announcement
2. Commercial

Submission Requirements

Print Categories: Ten hard copies of the document(s) being submitted are required to accommodate the judges who are located throughout the U.S. It is recommended these be original documents. Files on CD, disk, or a link on a Web site will not be accepted as printer quality of the judges may vary, and the submission may be assessed unfairly. In addition, please email a pdf version of the file using the website link at www.naspe.net.

Electronic Categories: For Web site and all online entries, submit the URL addresses. Also, it is required that a printed, 8.5 x 11" screenshot of the site/entry be submitted. URLs should not require any username or password for access. DO NOT submit executable files that will attempt to install a program on the judges' computers. If special software is required to view the files fairly, such as Adobe Acrobat, Flash, etc., please indicate such. Otherwise, such executable files will be disqualified.

Audio/Video Categories (Public Service Announcement and Commercial):

Video submissions will be accepted in either video or DVD format only. Audio submissions will only be accepted in CD format. Due to the variation in the judges' access to hardware, no AIFF, MP3, WMV, or WAVE files will be permitted. Five copies of the submission (audio or video) are required to accommodate the judges who are located throughout the U.S.

Definitions

Annual Report: Communications piece that provides reader with meaningful data regarding the status of the state's workforce and the operation of the state's human resources system.

Any Formal HR Reports: Document published for a broad audience, including, but not limited to legislators, governors, state agencies, state workforces, concerned citizens, etc. May include reports on workforce development, workforce planning, compensation, awards/incentive programs, benefits, or related topics.

Workforce Plan: Document which presents and analyzes workforce trends and issues and forecasts future conditions and objectives for effective workforce management.

Poster: A single sheet, advertising or promotional piece intended for mounting and display for a product, service, or event.

Newsletter: A printed communications device, published more than twice a year, with distribution to a specific audience including news or updated information.

Brochure: Multiple page/panel piece that advertises, presents, or describes the advantages, capabilities, worth and/or reasons to use a product or service.

Web site: Internet site which features your department or a specific aspect of your department.

Please include the following information: Submission Title, Submission Category, State, Contact Person, Title, Agency, Mailing Address, Telephone, Fax and E-mail.

Format & Criteria: Please prepare narrative answers for the questions listed below.

1. Please provide a brief description of the submission.
2. How long has the submission been in existence?
3. Why was the submission created?

4. How does this submission support the goals and objectives of your agenda/department?
5. Have you been able to measure the effectiveness of this submission? If so, how?